



Bellbrook Music Boosters

December 2, 2024

6:30 pm

BHS Library

General Membership Meeting Minutes

**Call to Order:** Carrie Remhof 6:33pm

1st: Nick Holton

2nd: Amy Silance

**Attendance: Appendix A**

**Welcome:**

**Approval of the General Meeting Minutes, November 4, 2024**

1st: Alicia Miller

2nd: Nick Holton

**Old Business:**

● **Raise Right**

- Not ordering anymore physical cards if we have run out of them.
- Need communication to go out about credits for Raise Right letting people know that credits will no longer be going to student accounts anymore.
- Val is going to put together a list of cards we have in stock so that we can advertise it for the holidays to get people to buy for Christmas.

● **Communications Platform**

- Mr. Page spoke to the administration about how to communicate. We have not been approved to use anything at this point.
- At this time, directors will have to send out our communications until a decision is made on what we can use.

● **Sponsorship**

- Looking for a new trustee for sponsorship.
- 60 letters have been mailed out, just need follow-up.
- We did receive a check this week for \$1000 from Ernst Concrete.

● **Truck Maintenance**

- On-going - waiting on Brett to get quotes or information on what we need to do.
- Nick is going to talk to Brett to try to get more information.

## New Business

- **Officer's Report**
  - No report.
- **Treasurer's Report**
  - **Appendix B**
- **Board of Trustees' Report**
  - No report.
- **Director's Report**
  - **Appendix C**
  - **Cameron Halls**
    - Really talented staff members this year!
    - Cameron to start writing to contracts - all payments will begin in January 2025
    - WGI & MEPA registration is already confirmed and paid for!
    - 11 total possible performances
    - 30 students in the group committed so far.
  - **Jacob Page**
    - BHS Band Banquet tomorrow at 6pm at BMS, awards will start around 6:30pm
    - Henry Conte made a video of the kids so that will be cool to watch tomorrow night.
    - Decorating at 5pm
    - Concerts next week:
      - 7th/8th December 9th @ BHS 7pm
      - HS: December 10th @BHS 7pm
      - 6th: December 11th @ BMS 7pm
  - **Barb Siler**
    - New York - working on getting payments on time.
    - December 15th @ 4pm- Springboro Wind Ensemble here at Bellbrook
      - If the Boosters want to have a presence here, they can.
    - Chamber Music - January 25th
      - Refreshments during the event - coffee, donuts, cookies for donation
    - Concert Band Festival - Thursday, February 20th
      - Concessions from the boosters for that
      - First group will go during the school day
- **Administrator's Report**
  - No report.

- **Winter Budgets**
  - The board will be voting for the WG budget after the meeting.
  
- **School Purchase Order Numbers**
  - Jacob reached out to FJM to get the invoices separated.
  - Jacob to get to Cindi to get school purchase orders numbers.
  - A new check from Mid-States with our entry fees from our invitational is being reissued as we didn't receive the original one.
  
- **Unpaid Marching Band Fees**
  - 4 students that owe fees, Jacob is in the process of reaching out to those students to get payment for those fees.
  
- **Marching Band Banquet**
  - 5pm to start decorating
  - Starts at 6pm
  
- **Upcoming Fundraisers**
  - **December 9th-11th** - Holiday Gift Wrapping donation, gift card sales, and candy gram sales during band concerts
  - **December 21st** - 7pm @ Bock Family Brewery Trivia Night!
    - \$40 a team for up to 5 players or \$10 per person.
      - Bock Gift cards per round for winner
      - Most festively dressed price and more
      - Looking for volunteers to sell 50/50 tickets
  - **January - dates TBD** - Eric's Pretzel Fundraiser
    - Eric's donating 30% back to BMB
    - Including all age guard and band programs
  - **Dine Out - January Taste of Belgium**
  
- **Poinsettia Pick-Up - December 5th 3:30pm Delivery by Berns**
  - Sorting 3:30-5pm - Need volunteers
  - 5pm - 7pm is pick-up at the High School Cafeteria
  
- **Open Forum:**
  - **Brett - Beats in the Brook looking at Tuesday, July 22nd in the evening**
    - Currently has 6 groups signed up
    - Thinks we will get the fee waived again - that's the only way we can host
    - Hosting Phantom July 27th-29th
  
  - **Winter Invitational**
    - February 8th
    - 29 groups signed-up
    - Sign-ups will go out soon for volunteers and needs.

- **Adjourn:** 7:32pm
  - 1st: Rachele Alban
  - 2nd: Alicia Miller

Amy Silance  
Michaela Kronenberger  
Alicia Miller  
Troy Miller  
Carol Bird  
Rachele Alban  
Valerie Hiester  
Nick Holton  
Carrie Remhof  
Mary Panstingel  
Cameron Halls  
Jennifer Powell  
Amy Rodenroth  
Jeryle Ball  
Larissa Scott  
Melinda Ruff  
Kelly Kasler  
Patti Ball  
Barb Siler

**Appendix B**



## Treasurer Report: Through November 27, 2024

### BOOSTER FUNDS OVERVIEW:

- The boosters provide supplemental monetary support for the music programs. This is above and beyond what is covered by program fees.
- Primary support is for Marching Band, Indoor Percussion Ensemble (IPE), and Winter Guard.

#### Actual 2024:

Fiscal YTD Revenue:	\$118,475.99
Fiscal YTD Expenses:	\$ <u>120,668.76</u>
Fiscal YTD Surplus/(Deficit):	\$ (2,192.77)

#### Projected 2024:

Fiscal Projected Revenue:	\$145,704.28
Fiscal Projected Expenses:	\$ <u>145,163.24</u>
Fiscal Projected Surplus/(Deficit):	\$ 541.04

### BALANCES

Assets:		Liabilities:	
Checking	\$ 58,481.24	Uniform Replacement	\$ 0
Savings	65,158.53	Other Passthrough – NYC, etc.	7,819.97
Raise Right Cards (438)	13,460.00	Funds Held for Others – Scholarship	3,135.04
Raise Right Checking	13,100.94	Credit Card Balance	-354.79
<b>Total Assets</b>	<b>\$150,200.71</b>	<b>Total Liabilities</b>	<b>\$10,600.22</b>

### Monies Received from Donations/Fundraisers (November 1 to 27)\*

#	Source	Amount
1	Berns Fall Flower Sales	\$2,545.67
2	Dine Outs – Buffalo Wild Wings	57.78
	<b>TOTAL</b>	<b>\$33,570.52</b>

\*Does not include accompanying expenses

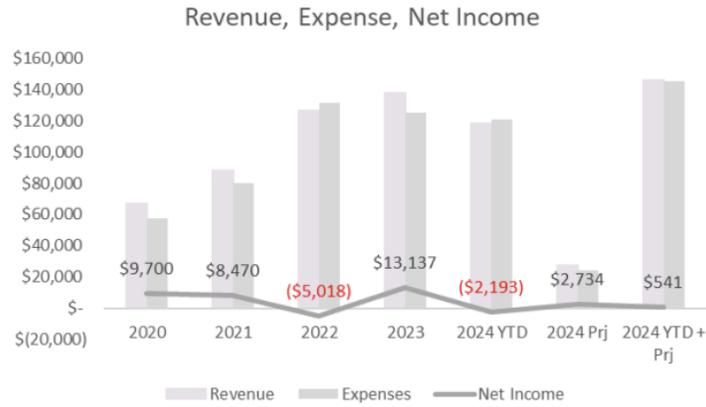
### TREASURER ACTIVITIES/NOTES/TO-DO's

#	Status	Description
1	■	Status of School Purchase Orders - Directors
2	■	Audit – scheduled for Jan 2025 (need to firm up the date)
3	■	2025 Budget – IPE2025 Approved by Executive Board, working on WG2025
4	■	Outstanding marching band uniforms need requested by FJM (Mr. Page)

# Treasurer Report: Through November 27, 2024



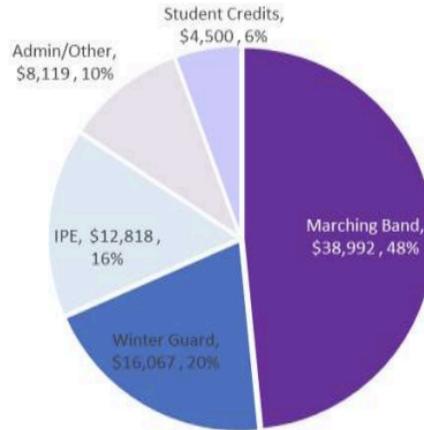
## ADDITIONAL INFORMATION



### Where Does the Money Go?\*

Projected for 2024

\*Excludes fundraising and invitational expenses. Program expenses are netted with income received from school for reimbursement.



## Treasurer Report: Through November 27, 2024



### Income and Expense Summary:

Items Not Netted:	2020	2021	2022	2023	2024 YTD	2024 Prj	2024 YTD + Prj	2024 Budget
<b>Income:</b>								
Donations	\$15,591	\$19,031	\$4,297	\$15,450	\$4,976	\$6,324	\$11,300	\$11,300
Misc Income Other	5,475	85	938	1,650	1,943	327	2,270	2,270
<b>Expense:</b>								
Student Credits	(3,526)	(3,349)	(2,328)	(1,754)	(437)	(4,063)	(4,500)	(4,500)
General & Admin	(1,725)	(2,949)	(4,300)	(4,159)	(3,915)	(924)	(4,839)	(4,850)
Social/Hospitality	(414)	(298)	(742)	(167)	(370)	(300)	(670)	(418)
Music Programs	(727)	0	0	0	(210)	0	(210)	(210)
Food Committee	0	(1,005)	(1,121)	(842)	(2,084)	(116)	(2,200)	(2,200)
Misc. Fundraising Expenses	(300)	0	(175)	0	0	(200)	(200)	(200)
<b>Items with Income and Expense Netted:</b>								
Marching Band	(\$12,978)	(\$18,085)	(\$28,022)	(\$26,767)	(\$44,293)	\$5,301	(\$38,992)	(\$35,712)
Winter Guard	(8,399)	(19,108)	(16,706)	(15,672)	(15,770)	(296)	(16,067)	(16,067)
PE	(11,415)	(10,294)	(14,286)	(14,478)	(11,547)	(1,271)	(12,818)	(12,818)
DCI Invitational	\$0	\$0	\$0	\$1,231	\$1,811	\$0	\$1,811	\$1,330
Fall Invitational	0	2,022	10,977	9,684	15,630	0	15,630	10,077
Winter Invitational	8,123	3,068	4,351	3,730	13,800	0	13,800	13,800
Golf Outing	0	0	11,937	6,570	0	0	0	0
Dayton Dragons	0	0	0	6,748	4,934	316	5,250	5,250
Euchre Party	(253)	441	0	0	1,436	0	1,436	1,436
Social Fundraiser	0	0	0	2,221	52	0	52	0
Raise Right	6,783	9,587	2,147	(1,570)	1,820	754	2,574	2,574
Tag Day	2,483	9,487	7,662	12,526	11,605	0	11,605	10,021
Dine Outs	3,053	3,625	4,331	4,210	2,779	0	2,779	4,213
Spring Flowers	(3,822)	7,552	5,632	5,362	5,445	0	5,445	5,445
Poinsettias	3,148	3,738	3,237	1,789	4,826	(3,017)	1,809	3,177
Raffle	0	1,050	2,631	822	700	(100)	600	1,668
Mattress Fundraiser	0	0	0	3,265	3,040	0	3,040	3,040
Avenue of Flags	0	0	768	2,060	1,260	0	1,260	1,230
Corn Fritters	0	0	801	614	377	0	377	377
<b>Net Income</b>	<b>\$9,700</b>	<b>\$8,470</b>	<b>(\$5,018)</b>	<b>\$13,137</b>	<b>(\$2,193)</b>	<b>\$2,734</b>	<b>\$541</b>	<b>\$233</b>



## Treasurer Report: Through November 27, 2024

### Program Fees and Booster Support:

Program fees are paid by families to the school accounts. The program fees do not cover the full cost of the programs for Open Guard, IPE, and Marching Band.



### Uniforms (outstanding items need requested for current prices):

Phase 1 - funded and ordered 2023				
Component	Quantity	Unit Price	Amount	
Cesario Jacket	74	\$ 180	\$ 13,320	
Cesario Dress Shirt	74	\$ 75	\$ 5,550	
Cesario Lycra Shirt	74	\$ 45	\$ 3,330	
Cesario Gauntlet	74	\$ 45	\$ 3,330	
<b>Total*</b>			<b>\$ 25,530</b>	
*Actual payment in 2023 (based on 70 uniforms, but 74 received)			\$ 24,150	

Phase 2 - funded and ordered 2024				
Component	Quantity	Unit Price	Amount	
Cesario Hip Cape	74	\$ 48	\$ 3,552	
<b>Total</b>			<b>\$ 3,552</b>	

Still Outstanding				
Component	Quantity	Unit Price	Amount	
Cesario Bib Pants	74	\$ 72	\$ 5,328	
Cesario Hat Wrap	74	\$ 57	\$ 4,218	
Apollo	74	\$ 38	\$ 2,812	
Plume	74	\$ 21	\$ 1,554	
<b>Total</b>			<b>\$ 13,912</b>	

Money Available for Uniforms	
Received to date	\$ 27,043
Spent or earmarked for Phase 1 and 2 orders	(27,702)
Booster funding for Phase 2	659
<b>Money Available</b>	<b>\$ -</b>

## Appendix C

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### **Director Report: Dec 2, 2024**

#### Recently completed Events:

1. BOA Grand Nationals and MSBA Finals

#### Upcoming Events:

1. Marching Band Banquet Tuesday at MS
2. Preparing for winter concerts
  - o Dates
    - i. 7th/8th: December 9
    - ii. HS: December 10
    - iii. 6th: December 11
3. New York trip update
4. Springboro Wind Ensemble Concert at BHS- December 15
5. Chamber Music Showcase - booster involvement?
6. Concert band festival - February 20

#### Recent accomplishments:

- Marching band
  - o 2nd in Class 3A and 67/121 at BOA

#### Feedback:

#### Questions: